

Minutes
Grow Southwest Indiana Workforce Board
8:30 a.m. CDT, December 5, 2014
Vincennes University, Ft Branch Campus

Members Present:

Bob Stemple	Frank Yuda	Jim Heck	Michelle Schaefer
Glenn Weil	Georg Karl	Josh Bowman	Marcus Anderson
Nancy Davisson	Debbie Dewey	Lori Williams	Amy O'Dell
Phil Seger	Ron Hagy	Sue Habig	Mike Szakaly
Jon Keck	Dan Kincaid	Clint Pies	Lacey Peer
Chris Harlow	Theo Boots		

Local Elected Officials:

Jerry Walden, Posey Co Commissioner

Others Present:

Melena Swing, WorkOne	Tracy Walker, WorkOne	Josh Abel, DWD	Tracy Stricker, EARC
Steve Gault, DWD	Peg Boardman, DWD	Rebecca Griffiths, JobWorks	
Robert Hudson, VU	Lydia Johnson, JobWorks		

WIB Staff:

Sara Huelsman	Linda Jones	Kay Johnson	Mary Hamilton
Pam Martin	Angie Sheppard	Eileen Johnston	Sherrie LaGrone

The meeting was called to order by Chairperson Bob Stemple at 8:31 a.m. Central Time.

Additional Agenda Items:

New Board Members: Jim Heck introduced the new board members; Clint Pies – Masterbrand Cabinets, Lacey Peer – Trilogy Health Services, Dan Kincaid – Kincaid Insurance Group, Josh Bowman – Bethel Manor, Chris Harlow – Vectren, Mike Szakaly – Ivy Tech

Consent Agenda:

WIB Meeting Minutes:

The Board reviewed the WIB meeting minutes from October 24, 2014.

<i>Phil Seger made a motion to approve the October 24, 2014 meeting minutes as presented. Debbie Dewey seconded. Motion passed.</i>	WIB-2014-09
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Executive Committee:

Bob Stemple gave a brief overview of the Executive Committee meeting mentioning the discussion on the needs and quality of service of the security guards. The discussion will be tabled until more data is collected.

Finance Committee:

Lori Williams gave an update on the YTD financials highlighting; JAG contracts carry-in added \$24,171 and the reduction of \$4,656 from the Disability employment Initiative grant. The committee is closely monitoring the expenditures which are below the 33% benchmark. Lori mentioned needing others for the committee due to board member resignations.

Operations Committee:

Glenn Weil gave an overview of the Operations Committee mentioning; reports and standard operating procedure were reviewed, the Service Provider is working on continuous improvement with placements and foot traffic low and finding better ways to help clients and initiate case management.

Business Services Committee:

Sue Habig gave an overview of the Business Services Committee meeting highlighting the discussions on the US41 transportation initiative, Rapid Response with Inwood Office Furniture, and Perry Central’s Work Ethic Certification.

WIB Staff Report (October 2014):

Jim Heck highlighted the Annual Meeting, Teacher Bootcamp and continuing community outreach.

The Board reviewed all the items in the consent agenda.

Debbie Dewey made a motion to approve all items in the consent agenda as presented including:
- Executive Committee Minutes – October 17, 2014
- Finance Committee Reports – October 17, 2014
- Operations Committee Minutes & Reports – October 17, 2014
- WIB Staff Report – October 2014
Ron Hagy seconded. Motion passed. **WIB-2014-10**

Standard Operating Procedures:

Kay Johnson explained SOP 14-03 Rapid Response Activities. Sara Huelsman explained a typical Rapid Response session.

Glenn Weil made a motion to adopt SOP 14-03 as presented. Marcus Anderson seconded. Motion passed. **WIB-2014-11**

US 41 Transportation Initiative:

Jim Heck gave an update on the US41 Transportation initiative mentioning a private transportation company is working directly with Toyota to help resolve an immediate need for transportation of potential from WorkOne in Evansville to the Assessment Center in Princeton. METS is currently conducting a transportation study. Jerry Walden mentioned a transportation study is also underway in Posey County.

Public Comment:

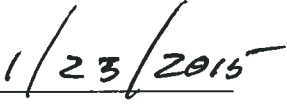
Lydia Johnson, JobWorks mentioned the Service Provider is implementing new strategies and running smoothly.

Sue Habig made a motion to adjourn the meeting at 8:52 a.m. Central Time. Georg Karl seconded. Motion passed. **WIB-2014-12**

The next meeting will be on Friday, January 23, 2015 at 8:30 a.m. Central Time at VU, Fort Branch Campus.



Frank Yuda, Secretary



Date